



HIG 414, K-5 , Kalinga Vihar,  
Bhubaneswar, Odisha 751019  
+91 977-629-9777  
Info@techctice.com  
www.techctice.com

**.. Technical Practice**

**Trainings || Internships || Consulting**

## INTERNSHIP TERMS AND CONDITIONS

Welcome to [www.techctice.com](http://www.techctice.com), (hereinafter referred to as the "the host" interchangeably), these terms and conditions of use ("Terms") constitute a legal agreement between you and TechCtice. Use of this Site constitutes your unconditional acceptance of these Terms herein and by all terms, policies and guidelines incorporated by reference.

I undertake the following obligations with respect to the TechCtice internship program:

- To observe all applicable rules, regulations, instructions, procedures and directives of host company.
- To refrain from any conduct that would adversely reflect on TechCtice or The-UniQue-Culture or on the receiving division/section/unit and will not engage in any activity which is incompatible with the aims and objectives of both.
- To keep confidential any and all unpublished information made known to me by the accepting division/section/unit during the course of my internship that I know or ought to have known has not been made public.
- TechCtice will not pay me for the internship; any expenses, including the cost of travel, personal insurance and accommodation, as well as all living expenses, will be borne by the applicant or their sponsoring institution.
- To be responsible for all of his or her acts along with any loss or damage resulting from those acts while on the program.
- To provide immediate written notice of illness or other circumstances which might prevent the applicant from completing the internship;
- The internship scope will be groomed and revisited timely to adjust market demand and will be updated with time to time changes.
- TechCtice or The-UniQue-Culture cannot guarantee any Internship placement within a certain timeframe.

- Requests by the applicant to postpone the start date of their Internship will only be granted if the Host Company agrees to the postponement.
- An internship agreement between applicant and the host company is to be set up after the confirmation by the applicant and the company after the interview took place.
- The applicant will be punctual and adhere to the policies of the Host Company which may be set out verbally, in a staff handbook or provided through the course of training.
- The holidays or off hours will be in accordance and sync with the host company.
- A deposit is required for acceptance onto the program. The host company cannot commence the internship process until this deposit is received.
- No refund will be payable for cancellations requested after issuance of the Internship offer by the host company to the applicant.
- No refund will be payable for cancellations received after the commencement of the Internship procedure.
- No refund will be payable for cancellations when an applicant fails to update the host company or answer host company's e-mails.
- Any applicant that misleads the TechCtice by giving wrong information, relevant to the internship may be removed from the program. In this event no refund will be payable.
- Cancellation of the application because of changes in opinion, study or when credits are not obtained, does not count to be a valid reason for cancellation.
- Cancellation of the application because of a valid reason is possible until one month before the start date of the internships.
- When a student decides to cancel the application, the fees (minus administration costs) will only be refunded when there is a valid reason (with proof) for this. Such reasons are for instance;
  - An internship remains forthcoming.
  - Rejection of the internship by the educational institute of reasons the host company could have known.
  - Death of close relatives being first degree family members.
- The host company reserves the right to refuse your application for any reason whatsoever, without supplying such reasons. The host company also reserves the right to refuse your application or cancel your booking at any time in the event that you fail to complete the application process before an agreed date.
- Applicant will provide notice to the supervisor or other official designated by him/her of any illness or other unavoidable circumstances that might prevent me from attending work or completing my internship.



- Unsatisfactory performance may lead to the termination of the internship at the initiative of TechCtice, subject to an appropriate notice period of at least one week.
- The Internship does not constitute an Employment Agreement or any offer of employment with either TechCtice or The- UniQue-Culture.
- TechCtice or The- UniQue-Culture does not guarantee the location or business for any Internship Offer.
- TechCtice or The- UniQue-Culture will assist in searching for a suitable job according to your requirements but don't guarantee any offer.
- Failure to comply with the requirements present Internship Agreement, including any serious breach of the duties and obligations may result in the immediate termination of the internship by TechCtice.
- Applicant must provide accurate and legitimate information while registration. If we found misrepresentation of information, TechCtice reserves the right to reject your internship or block you as a regular user of a TechCtice.
- In case of any dispute in the terms & condition on decision of TechCtice or The- UniQue-Culture is final and binding.
- Any dispute in the terms & condition is subject to the jurisdiction of the local court.

**I HAVE READ THE ATTACHED TERMS OF REFERENCE OF MY INTERNSHIP AND I ACCEPT TO ABIDE BY THEM.**

